



NEW:  
07/01/2012

JOB TITLE:	WELDER
DIVISION	OPERATIONS SERVICES
SALARY SCHEDULE/GRADE:	IB, GRADE10
WORK YEAR:	260 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8398
BARGAINING UNIT:	CLAE

**SCOPE OF RESPONSIBILITIES**

Repairs doors, windows, bleachers, and all other metal pertaining to building maintenance.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Weld metal components together to fabricate or repair products such as machine parts, plant equipment, mobile homes, motors and generators, according to layouts, blueprints or work orders, using brazing and a variety of arc and gas welding equipment
- Repair broken or cracked parts, fill holes and increase the size of metal parts
- Position and clamp together components of fabricated metal products preparatory to welding
- May assemble parts by bolting and riveting, also repair products by dismantling, reshaping, and reassembling parts
- May perform layout, fabrication and installation of sheet metal products
- Fills out withdrawals on all materials used from stock
- Writes work orders on all work done by welder or assigned helper
- Assumes responsibility for care and operation of vehicle, tools, and equipment
- Assumes responsibility for personal safety and the safety of others regarding the assigned job
- Performs all other duties as assigned by supervisor

**PHYSICAL DEMANDS**

The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull heavy weights. The work requires being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes and gases.

**MINIMUM QUALIFICATIONS**

- High School Diploma or G.E.D. with three (3) years successful experience in welding
- Knowledge of both gas and arc welding - use of cutting torch
- Ability to fabricate and install work in shop or field
- Ability to layout and fabricate from blueprints, shop drawings, or sketches
- Valid driver's license
- Effective communication skills

**DESIRABLE QUALIFICATIONS**

- Additional experience in this field
- Certification in various areas of welding

