



NEW:
08/23/2004

JOB TITLE:	COORDINATOR AQUATICS
DIVISION	DISTRICTWIDE INSTRUCTIONAL PROGRAMS
SALARY SCHEDULE/GRADE:	II, GRADE 7
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	8284
BARGAINING UNIT:	CLAS

SCOPE OF RESPONSIBILITIES

Provides a wide range of aquatic activities appropriate to the needs and interest of the school community in order to promote health, fitness, and well being.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Develops a high school program that incorporates a vertical collaboration with Northwest corridor elementary and middle schools

Develops competitive boy and girl swimming teams

Organizes and administers a series of regularly scheduled, ongoing activities utilizing the swimming pool during non-school hours and during school breaks

Devises and establishes special aquatics programs to meet the needs of such groups as persons with physical disabilities, senior citizens, preschoolers, as well as the community adults and youths

Plans and directs in-service training for aquatics staff members

Administers and coordinates schedules for aquatics activities to enable the program to derive maximum use of physical facilities available

Coordinates the selection and purchase of equipment and supplies and maintenance of the pool

Coordinates with principal and central office personnel on the installation of new and additional pool equipment

Works toward a continuous evaluation of program activities through surveys, polls, evaluation ratings by participants, and similar tools

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is performed while standing or walking. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights.

MINIMUM QUALIFICATIONS

Life Saving and Water Safety Instructor certification

Three (3) years teaching or aquatic supervision experience

Bachelor's degree

Effective communication skills

DESIRABLE QUALIFICATIONS

Kentucky certification appropriate to the grade level and curricular assignment