



REVISED: 07/17/2019  
Submitted: 07/16/2019

JOB TITLE:	SUPERVISOR BEHAVIOR SUPPORT SYSTEMS
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	IV, GRADE 8
WORK YEAR:	AS APPROVED BY BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4216
BARGAINING UNIT:	CERX

**SCOPE OF RESPONSIBILITIES**

Provides leadership for the coordination of the JCPS Behavior Support System. Coordinates practices and procedures for the implementation of the Behavior Support System.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Provides leadership for the implementation of the JCPS Behavior Support System
- Develops, establishes, and administers training to schools regarding Positive Behavior Intervention and Restorative Practices
- Communicates with schools and outside agencies as required
- Makes recommendations regarding the program's implementation, and evaluates to ensure effectiveness
- Maintains communication and works closely with District staff, local school staff, and the community regarding information and program implementation
- Prepares and/or assists in preparation of reports, records, and other documentation as required
- Gathers District and school level data, documents, and other pertinent documentation to analyze and determine future course of action
- Evaluates staff as assigned
- Performs other duties as assigned by supervisor
- Completes all trainings and other compliance requirements as assigned and by the designated deadline

**PHYSICAL DEMANDS**

The work is performed while standing or walking. The work requires the use of hands for simple grasping, and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights.

**MINIMUM QUALIFICATIONS**

- Master's Degree
- Three (3) years of successful teaching experience
- Successful leadership experience
- Kentucky Professional Certification in Administration and/or Supervision (Principal Certification)
- Effective communication skills

**DESIRABLE QUALIFICATIONS**

- Proven leadership ability
- Experience with diverse populations
- Experience in a diverse workplace