



REVISED:
07/01/2012

JOB TITLE:	SAFETY INSPECTOR
DIVISION	OPERATIONS SERVICES
SALARY SCHEDULE/GRADE:	I I, GRADE 5
WORK YEAR:	260 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8761
BARGAINING UNIT:	CLAE

SCOPE OF RESPONSIBILITIES

Keeps administrators, teachers and others apprised of the need for adequate precaution and protection for employees and students.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- Inspects all facilities of Jefferson County School System for fire, electrical and Kentucky OSHA safety violations
- Aids in the evaluation of all JCC construction projects pertinent to complying with all state and local statutes
- Directs the development of specialized safety training programs and materials for lift truck, tractor and utility truck inservice programs
- Prepares and submits appropriate safety inspection forms to the Director Safety and Environmental Services
- Aids in the evaluation, selection and inspection of appropriate safety apparel and equipment for all departments
- Works with the appropriate unit director pertinent to determining proper ventilation, lighting and housekeeping procedures
- Conducts inservice safety programs for all employees
- Evaluates tornado, fire and bomb threat emergency planning procedures for all facilities.
- Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is performed while standing or walking. The work requires the use of hands for simple grasping and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, climbing, reaching, with the ability to lift, carry, push or pull light weights. The work requires being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes and gases.

MINIMUM QUALIFICATIONS

- Bachelor's Degree
- Ability to interpret federal, state, and local health safety codes as they apply to the local school district
- Possesses mechanical aptitude in the area of general shop maintenance
- Ability to interpret mechanical drawings and blueprints
- Working knowledge of Industrial Chemicals; their use and methods of disposal
- Valid driver's license
- Effective communication skills

DESIRABLE QUALIFICATIONS

Completion of the Associate Safety Professional Core Examination of the Board of Certified Safety Professionals