



REVISED:  
12/11/2018

JOB TITLE:	ASSISTANT SUPERINTENDENT ACCELERATED IMPROVEMENT SCHOOLS
DIVISION	ACADEMIC SCHOOLS
SALARY SCHEDULE/GRADE:	IV, GRADE 16
WORK YEAR:	260 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4021
BARGAINING UNIT:	CERX

#### SCOPE OF RESPONSIBILITIES

Provides the lead in evidence-based strategies to support a coordinated school accelerated improvement program. Leads the work around school turnaround for the district. Ensures that schools and other district staff can integrate the social, emotional, and academic needs of their students into instructional design, school management, and accelerated improvement practices. Serves as the link between Kentucky Department of Education turnaround staff and schools and district programs.

#### PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Collaborates with other assistant superintendents and district leaders on matters relating to accelerated school improvement

Mentors school and district administrators to support effective leadership around turnaround efforts for both state-identified schools and district-identified schools that need support

Integrates turnaround strategies, instructional, and social-emotional intervention strategies in professional development to support schools with particular attention paid to the goal of reducing the achievement and opportunity gap

Monitors schools' data in order to support schools and students, and collaborates with assistant superintendents to address strategies to support accelerated school improvement

Develops the operating budget for the organizational unit and assures that all functions operate within the appropriated allotment

Advises and assists principals and school leadership teams in developing and evaluating programs addressing school turnaround

Conducts and/or coordinates on-site school visits to assess effectiveness of turnaround strategies in order to provide recommendations and further support to assistant superintendents, administrators, and school teams

Facilitates community and Kentucky Department of Education partnerships and linkages for schools in relation to turnaround practices

Provides general technical assistance to assistant superintendents and schools on data analysis for school turnaround

Assures compliance with federal laws, Kentucky statutes, Kentucky Board of Education regulations, and JCPS policies, rules, and procedures

Performs other duties as assigned by supervisor

#### PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations. The work requires activities involving driving automotive equipment.

#### MINIMUM QUALIFICATIONS

Master's Degree with Kentucky Certification for Superintendent

Five (5) years successful administrative experience
Ten (10) years successful public school service in certificated position(s)
Three (3) years successful experience as a teacher
Ability to articulate vision of best practice for school turnaround
Demonstrated leadership ability within diverse groups
Effective communication skills

DESIRABLE QUALIFICATIONS
Ten (10) years experience as a school principal
Leadership experience in implementing and directing a variety of large-scale instructional programs and/or operations in a large Urban school district
Advanced preparation or doctorate