



NEW: 08/07/2019
Submitted: 08/06/2019

JOB TITLE:	RESOURCE TEACHER POST-SECONDARY TRANSITION
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	JOB FAMILY III
WORK YEAR:	187 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4759
BARGAINING UNIT:	CERT

SCOPE OF RESPONSIBILITIES

The position of Post-Secondary Transition Resource Teacher is responsible for serving students with disabilities ages 14-21 with an emphasis on developing and implementing the five core pre-employment transition services as required by federal and state regulations (job exploration counseling, work based learning experiences, counseling on post-secondary educational opportunities, workplace readiness training, and instruction in self-advocacy).

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Develops, plans, coordinates and carries out an annual student-focused conference for middle and high school students with disabilities focusing exclusively on Pre-Employment Transition Services

Supports schools in the development, planning, coordination and execution of comprehensive weekly group workshops during the school year and coordinates summer experiences for students with disabilities who are eligible or potentially eligible for Vocational Rehabilitation services

Provides career assessment, functional vocational evaluation and appropriate career exploration for students with disabilities

Communicates consistently with program staff, businesses, teachers, parents and vocational rehabilitation counselors

Transports students within the community for transition experiences using appropriate modes of transportation (i.e., TARC, personal vehicle).

Gathers data as needed to complete job duties; submits required reports to supervisor

Attends trainings, workshops, and conferences (as applicable and approved by supervisor) to maintain awareness of current information and best practices in the field of special education

Delivers technical assistance in the design and implementation of workshops and training programs as required

Provides staff training as assigned to meet District goals and objectives

Completes all trainings and other compliance requirements as assigned by the designated deadline

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is performed while standing or walking. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights. The work requires activities involving driving automotive equipment.

MINIMUM QUALIFICATIONS

Master's degree in Education with valid Kentucky Teaching certificate

Minimum of three (3) years teaching and/or consulting experience

Experience working with students with disabilities

Valid Driver's License and ability to travel to work locations

Effective communication skills

DESIRABLE QUALIFICATIONS

Certification in Community Based Instruction (CBI) or equivalent community training program (JCPS)
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Knowledge of effective instructional/learning strategies and Specially Designed Instruction for students with disabilities
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Understanding of transition services/vocational rehabilitation services for youth

Experience in a diverse workplace
