



NEW: 08/07/2019
 Submitted: 08/06/2019

JOB TITLE:	SUBSTITUTE THERAPIST OCCUPATIONAL
DIVISION	HUMAN RESOURCES
SALARY SCHEDULE/GRADE:	SUB
WORK YEAR:	AS NEEDED
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	8847
BARGAINING UNIT:	SUBW

SCOPE OF RESPONSIBILITIES

Provides students with occupational therapy assessments and services that are necessary for them to benefit from special education. Provides appropriate consultation and in-service to District staff.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- Obtains and interprets medical information and maintains communication with medical personnel
- Provides individual assessment of students referred, which may include fine motor, sensory, perceptual, manipulation skills and pre-vocational testing
- Develops short and long-term goals to facilitate sensory integration, develop fine motor skills and independence in activities of daily living, and improve classroom function
- Develops plans to implement therapy goals and contributes to development of the IEP
- Interprets occupational therapy assessment, goals, and program to parents and school personnel
- Carries out occupational therapy program and assists parents and teachers in modifying environments and providing appropriate activities or techniques
- Determines, recommends and oversees equipment and architectural modifications which will allow students to function more independently
- Documents student progress and maintains appropriate records
- Completes all trainings and other compliance requirements as assigned by the designated deadline
- Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights. The work requires being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes and gases.

MINIMUM QUALIFICATIONS

- Graduate of a program in occupational therapy approved by the recognized national accrediting body
- Licensed or eligible for occupational therapy license in Kentucky
- Effective communication skills

DESIRABLE QUALIFICATIONS

- Training and/or experience in pediatric occupational therapy
- Experience in a diverse workplace