



NEW:  
07/12/2004

JOB TITLE:	CUSTODIAN
DIVISION	DISTRICTWIDE
SALARY SCHEDULE/GRADE:	1B, GRADE 2
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8592
BARGAINING UNIT:	CLAH

**SCOPE OF RESPONSIBILITIES**

Provides efficient, quality cleaning (housekeeping) tasks for office and office buildings following established practices, standards and methods under the direction of the supervisor.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

Cleans offices, classrooms, restrooms, corridors, windows, and walls as required by assignment

Operates electric sweepers, floor machines, wet/dry vacuums, etc.

Follows usage instructions/dilution ratios of cleaning chemicals and other custodial products

Polices grounds, walks, etc.

Cooperates and works closely with lead custodian (where assigned)

Performs all work in accordance with established standards, methods and practices

Performs other duties as assigned by the appropriate supervisor

**PHYSICAL DEMANDS**

The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull medium weights. The work requires activities involving being around moving machinery, exposure to marked changes in temperature and humidity, and exposure to dust, fumes and gases.

**MINIMUM QUALIFICATIONS**

High School Diploma or G.E.D.

Ability to perform basic commercial cleaning (housekeeping) tasks in schools and office buildings

Ability to use/operate commercial cleaning equipment

Effective communication skills

**DESIRABLE QUALIFICATIONS**

**Footnote**

This position may be categorically funded and re-employment subject to periodic review based on availability of funds and continued need for the project.