



NEW: 07/17/2019
 Submitted: 07/16/2019

JOB TITLE:	WELDER
DIVISION	OPERATIONS SERVICES
SALARY SCHEDULE/GRADE:	IB, GRADE 10
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8398
BARGAINING UNIT:	CLAE

SCOPE OF RESPONSIBILITIES

Repairs doors, windows, bleachers, and all other metal pertaining to building maintenance.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Welds metal components together to fabricate or repair products such as machine parts, plant equipment, mobile homes, motors and generators, according to layouts, blueprints or work orders, using brazing and a variety of arc and gas welding equipment

Repairs broken or cracked parts, fills holes and increases the size of metal parts

Positions and clamps together components of fabricated metal products preparatory to welding

Assembles parts by bolting and riveting, also repairs products by dismantling, reshaping, and reassembling parts

Performs layout, fabrication and installation of sheet metal products

Fills out withdrawals on all materials used from stock

Writes work orders on all work done by welder or assigned helper

Assumes responsibility for care and operation of vehicle, tools, and equipment

Assumes responsibility for personal safety and the safety of others regarding the assigned job

Completes all trainings and other compliance requirements as assigned and by the designated deadline

Performs all other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull heavy weights. The work requires being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes and gases.

MINIMUM QUALIFICATIONS

High School Diploma or G.E.D. with three (3) years of successful experience in welding

Knowledge of both gas and arc welding - use of cutting torch

Ability to fabricate and install work in shop or field

Ability to layout and fabricate from blueprints, show drawings, or sketches

Valid driver's license

Effective communication skills

DESIRABLE QUALIFICATIONS

Additional experience in this field

Certification in various areas of welding

Experience in a diverse workplace