



NEW:
07/12/2004

JOB TITLE:	DIAGNOSTICIAN EXCEPTIONAL CHILD SPECIAL SERVICES
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	
WORK YEAR:	187 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4765
BARGAINING UNIT:	CERT

SCOPE OF RESPONSIBILITIES

Assists district staff in the implementation of consistent and appropriate ECE instructional programs; conducts standardized norm-referenced, and criterion-referenced assessments to 2-to 5-year-old children suspected of needing special education; participates in prereferral, referral, assessment, placement, and follow-up activities; assists the director in collecting and compiling data as needed for appropriate evaluation and placement of children, as well as for district, state and federal reports.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- Assists school and community agency staff in the implementation of consistent and appropriate ECE instructional programs and the use of curriculum
- Assists in the development and implementation of instructional alternatives/intervention techniques for students identified as having difficulty
- Conducts individual and team assessments for 2-to 5-year-old children suspected of needing special education
- Conducts screenings and behavior observations for 2-to 5-year-old children suspected of needing special education
- Writes comprehensive evaluation reports and behavior observations on those children tested
- Assists the Admissions and Release Committees in interpreting educational assessment results, developing the individual education program, and determining appropriate placement as needed
- Conducts inservice activities for school personnel, district staff, and community groups
- Coordinates and/or participates in parent involvement, staff development, and community agency development activities of the Early Childhood Program
- Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, climbing, reaching, with the ability to lift, carry, push or pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS

- Kentucky Certification with elementary endorsement
- Certification endorsed in some area of special education or related field
- Three (3) years successful experience as a teacher
- Demonstrated ability to work cooperatively in a team situation
- Experience with administering educational assessments
- Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Certification with elementary endorsement
Certification endorsed in some area of special education or related field
Three (3) years successful experience as a teacher
Demonstrated ability to work cooperatively in a team situation
Experience with administering educational assessments

Footnote
Flexible calendar - July 1-June 30; This position is categorically funded and re-employment is subject to periodic review based on availability of funds and continued need for the project.