



REVISED: 07/17/2019
Submitted: 07/16/2019

JOB TITLE:	SPECIALIST ESL
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	IV, GRADE 9
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4435
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES
Builds the capacity of ESL school-based teachers and mainstream/content teachers to accelerate the learning of English Language Learners (ELLs) in K-12 schools across the District. Responsible for developing and delivering standards based-professional development in support of English as a Second Language teachers and students to build content knowledge and pedagogical skills in ESL and content teachers through mentoring, modeling, and coaching.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Works with the ESL Director to identify the professional development needs of staff by examining the education outcomes of the ELL students as indicated by results on state assessments and district assessments, and results of ESL classroom walkthroughs
Coordinates and delivers high quality professional development designed to improve the instruction and assessment of ELLs
Enhances the ability of teachers to understand the use of curricula, assessment measures, and instructional strategies for ELLs that is based on scientifically-based research
Demonstrates strategies that focus on increasing the English language proficiency of ELLs
Works to substantially increase the subject matter knowledge, teaching knowledge, and teaching skills of teachers of ELLs
Focuses on building the capacity of ESL school-based teachers and mainstream/content teachers to accelerate the learning of ELLs in the schools
Facilitates, plans and participates in PLCs for ESL teacher groups across the district
Works with the ESL Director to evaluate the effectiveness of professional development through an analysis of ELL student performance as measured by ACCESS for ELLs results that demonstrate progress and proficiency in learning English, as measured by ELL progress and achievement results on state assessments, ELL achievement gap data, and ELL and former ELL graduation rate
Evaluates staff as assigned
Performs other duties as assigned by supervisor
Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS
The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry push, or pull light weights.

MINIMUM QUALIFICATIONS
Bachelor's Degree in specific content area
Master's degree in Teaching
ESL Certificate

Five (5) years of teaching experience in area of assignment

Effective communication skills

DESIRABLE QUALIFICATIONS

Certificate in Administration and/or Supervision (Principal Certification)
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Experience in diverse workplace
