



NEW: 07/01/2019  
Submitted: 06/11/2019

JOB TITLE:	INSTRUCTIONAL COACH
DIVISION	AS ASSIGNED
SALARY SCHEDULE/GRADE:	JOB FAMILY III
WORK YEAR:	190 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4751
BARGAINING UNIT:	CERT

**SCOPE OF RESPONSIBILITIES**

Provides support, assistance, and advice to system-wide service center and/or school staffs in the area of assignment

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Analyzes a variety of student performance data to make decisions about professional development needs
- Develops and provides professional development that will directly impact student achievement
- Provides support and coaching for cohorts of teachers that will design implement rigorous lessons that are aligned to the standards
- Designs and Implements a plan to use multiple sources of data to intervene with students and adjust practices
- Creates intentional work plans that provide equitable support for the teachers in order to increase student achievement and close the achievement gap
- Works collaboratively with District leadership and school leadership teams to align school initiatives with District strategic plans and initiatives
- Provides assistance to teachers and other staff in the area of effective instructional and class management techniques
- Performs health services, if needed, for which training will be provided
- Completes all trainings and other compliance requirements as assignment by the designated deadline
- Performs other duties as assigned by supervisor

**PHYSICAL DEMANDS**

The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, reaching, with the ability to lift, carry, push or pull light weights.

**MINIMUM QUALIFICATIONS**

- Master's Degree with valid Kentucky Teaching Certificate
- Three (3) years of successful teaching experience
- Ability to work successfully with people
- Effective communication skills

**DESIRABLE QUALIFICATIONS**

- Demonstrated leadership ability
- Demonstrated ability to write distinctly and to organize data
- Experience in planning, developing, and conducting in-service programs
- Experience in a diverse workplace

