



REVISED:  
12/02/2021

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|------------------------|--------------------------------------|
| JOB TITLE:             | INSTRUCTIONAL COACH GIFTED EDUCATION |
| DIVISION               | ACADEMIC SERVICES                    |
| SALARY SCHEDULE/GRADE: | JOB FAMILY III                       |
| WORK YEAR:             | 190 DAYS                             |
| FLSA STATUS:           | NON-EXEMPT                           |
| JOB CLASS CODE:        | 4766                                 |
| BARGAINING UNIT:       | CERT                                 |

**SCOPE OF RESPONSIBILITIES**

Supports teachers and other staff members in effectively providing gifted services to identified students to meet the goals of the school and/or District.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Analyzes a variety of student performance data to make decisions about professional development needs
- Develops and provides professional development that will directly impact student achievement
- Provides support and coaching for cohorts of teachers who will utilize district assessments and tools for identifying gifted students
- Provides support and coaching for cohorts of teachers that will provide differentiated learning experiences for gifted students
- Works collaboratively with District and school leadership teams to align school initiatives with District strategic plans and initiatives
- Creates intentional work plans that provide equitable support for the teachers in order to increase student opportunities to develop their gifts and talents
- Provides assistance to teachers and other staff in the area of instructional and class management techniques
- Performs health services if needed for which training will be provided
- Performs other duties as assigned by Principal or supervisor
- Completes all trainings and other compliance requirements as assigned and by the designated deadline

**PHYSICAL DEMANDS**

This work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations.

**MINIMUM QUALIFICATIONS**

- Master's degree with valid KY Teaching Certificate
- Gifted endorsement
- Three (3) years successful teaching experience
- Ability to work successfully with people
- Effective communication skills

**DESIRABLE QUALIFICATIONS**

- Demonstrated leadership ability
- Demonstrated ability to write distinctly and organize data
- Experience in planning, developing, and conducting professional development for educators

Experience in diverse workplace and with diverse student populations