



NEW: Submitted:
07/01/2019 05/14/2019

JOB TITLE:	INSTRUCTIONAL LEAD DIGITAL INNOVATION
DIVISION	TECHNOLOGY
SALARY SCHEDULE/GRADE:	JOB FAMILY III
WORK YEAR:	195 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	4768
BARGAINING UNIT:	CERT

SCOPE OF RESPONSIBILITIES

Supports the on-going District digital transformation with an emphasis in digital learning and digital innovation coaching. Individuals selected will coordinate the implementation of digital transformation initiatives and be responsive to new and emerging district needs. This position will also require individuals to coordinate with operational leads (from respective teams within the technology department) to ensure mature successful alignment and partnership towards the departments collective digital transformation strategy.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- Increases access to personalized, rigorous learning experiences supported through emerging technologies
- Supports planning activities including development of new instructional models (e.g. blended learning technology software and platforms), the purchase of digital instructional resources and initial and ongoing PD activities
- Supports ongoing professional development for teachers, principals, other school leaders, designed to support digital implementation, adoption, and learning success
- Assists schools with Identifying and addressing technology readiness needs, including devices, access to digital content libraries, Internet connectivity, and student digital products
- Supports schools with the implementation of the District’s digital citizenship strategy
- Provides assistance to schools with use technology, consistent with universal design for learning, to support the learning needs of all students including students with disabilities and English language learners, and building capacity for principals and other school leaders to support teachers in using data and technology to improve instruction and student centered personalization
- Assists with Implementation of anytime, anywhere access strategy development (1:1/Bring-Your-Own-Device), including student and teacher digital workflow and digital relationship strategies, digital collaboration, and digital instructional design
- Develops and utilizes strategies for delivering specialized or rigorous academic courses and curricula through technology, which may include increased access to dual or concurrent enrollment opportunities, CTE, and programs leading to a credential
- Provides teachers, paraprofessionals, school libraries and media personnel special instructional support; while also providing administrators with the skills and knowledge to use technology effectively, including (activities to support) effective integration of technology to improve instruction and student achievement
- Facilitates school and district leaders with the professional learning tools to personalize learning to improve academic achievement
- Discovers, adapts, and shares relevant high-quality educational resources
- Uses technology effectively in the classroom, including by administering computer based assessments and blended learning strategies
- Implements and supports school and District-wide approaches for using technology to inform instruction, support teacher collaboration, and personalize learning
- Provides procurement guidance on high quality digital content

Develops and utilizes effective or innovative strategies for the delivery of specialized or rigorous academic courses and curricula through the use of technology, including digital learning technologies and assistive technology

Provides professional development in the use of technology to enable teachers and instructional leaders to increase student project-based achievement in the areas of STEM (including computer science and arts)

Participate on assigned committees

Perform other duties as assigned by supervisor

Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS

The work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations. The work requires activities involving driving automobile equipment.

MINIMUM QUALIFICATIONS

Master's Degree or higher

Kentucky Teacher Certification

Five (5) years successful experience as a teacher

Expertise in equity, inclusion and culturally responsive education

Effective communication skills

DESIRABLE QUALIFICATIONS

Three (3) years experience in the use of computers, programming and classroom computer use

Knowledge of appropriate pedagogy that will address achievement with opportunity gaps

Experience in a diverse workplace