



NEW: 11/11/2020
Submitted: 11/10/2020

JOB TITLE:	TEACHER GIFTED
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	JOB FAMILY III
WORK YEAR:	187 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4525
BARGAINING UNIT:	CERT

SCOPE OF RESPONSIBILITIES

Plans, organizes, and delivers gifted services at assigned locations based on identified student needs and approved curriculum; monitors, evaluates, and communicates student progress; maintains records and makes reports; enforces Board policies, regulations, and rules; supervises students and secures and maintains school property and materials. May be transferred to other locations or clusters of locations as District needs change during the school term and from school year to school year.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- Meets and instructs assigned classes in the locations and at the times designated
- Creates and maintains a classroom environment that is conducive to learning and appropriate to the maturity and interests of students
- Guides the learning process toward the achievement of curriculum goals and establishes objectives for all lessons, units, projects, and the like in order to communicate these objectives to students.
- Employs instructional methods and materials that are appropriate for meeting stated objectives, prepares for classes, and maintains written evidence of preparation
- Assists the administration in implementing Board policies, administrative regulations, and school rules governing student life and conduct, develops reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner
- Assess the accomplishments of students on a regular basis and provides progress reports and counseling to parents as required concerning academic and behavioral progress of all assigned students
- Takes necessary and reasonable precautions to protect students, equipment, materials, and facilities
- Continues personal professional growth and upgrading of skills appropriate to teaching assignments
- Attends staff meetings, serves on staff committees, and accepts a share of responsibility for extracurricular activities
- Performs health services if needed for which training will be provided
- Performs other duties as assigned by Principal or supervisor and evaluated by Director Title I/II/IV and Programmatic Support
- Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS

This work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations.

MINIMUM QUALIFICATIONS

- KY certification appropriate to the grade level and curricular assignment
- Gifted endorsement

Experience and preparation required by the Board
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Effective communication skills

DESIRABLE QUALIFICATIONS

Has access to private vehicle for transportation purposes as needed

Has appropriate vehicle insurance as required by the District

Experience in diverse workplace and with diverse student populations
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