



NEW: Submitted:
12/10/2019 12/10/2019

JOB TITLE:	JCPS APPRENTICE
DIVISION	AS ASSIGNED
SALARY SCHEDULE/GRADE:	YOUTH APPRENTICESHIP/JOB FAMILY 6. GRADE - VARIOUS
WORK YEAR:	# HOURS PER APPRENTICESHIP COMPLETION
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8281
BARGAINING UNIT:	SUBC

SCOPE OF RESPONSIBILITIES

A continuation employment opportunity of the Youth Student Apprenticeship program for students that have graduated from high school and are working towards a career through on-the-job training in addition to educational opportunities. Responsibilities will be in accordance to the specific Work Process Schedule assigned. Process schedules will vary dependent upon the specific Career Pathway occupation. Apprentices should be hard-working and able to manage their time effectively, to follow directives, and to be comfortable working as part of a team.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Works to complete the hours toward on the job training as aligned to apprenticeship requirements

Completes successfully all of the Related Technical Instruction aligned to apprenticeship requirements

Uses, maintains, and stores assigned tools/equipment properly

Performs functions as required by assignment

Maintains standard safety practices

Assumes responsibility for quality work and completion of all tasks assigned

Keeps area organized and clean

Cooperates in the work place

Uses the Essential Skills learned and applies to the job/ apprenticeship

Receives training necessary to obtain skills and experience toward applicable job credential

Performs other duties as assigned by the appropriate supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, reaching, with the ability to lift, carry, push or pull lightweights. The work requires activities involving being around moving machinery and exposure to marked changes in temperature and humidity.

MINIMUM QUALIFICATIONS

High School Diploma or equivalent

Demonstrated ability to participate as a part of a team and follow instructions

Meet hard deadlines and work to strict schedules

Dedicated to learning trade and willing to put in the extra time and effort to build knowledge and experience

Good at problem-solving and troubleshooting

Effective communication skills

Successfully complete a youth student apprenticeship program and/or completion of CTE program

DESIRABLE QUALIFICATIONS

TRACK Certificate