JOB TITLE:	SPONSOR ELEMENTARY QUICK RECALL
DIVISION	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	COACHING SEASON
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	3189
BARGAINING UNIT:	CERA

NEW: Submitted:

08/28/2019   08/27/2019

SCOPE OF RESPONSIBILITIES

Serves as quick recall sponsor in elementary school and reports to the principal and academic competition coordinator in academic competition events.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Promotes all sports and activities in the school and community

Plans and assists in all academic competition including quick recall

Assists in organizing and supervising all practices and meetings with quick recall students

Teaches fundamental skills, team play, strategy, and rules and regulations of quick recall

Teaches good sportsmanship and Character First

Checks that all students meet all academic eligibility requirements

Completes all trainings and other compliance requirements as assigned and by the designated deadline

Keeps informed of all rules and regulations established for participation in quick recall by JCPS and KAAC.

Performs all other duties as assigned by the academic competition coordinator, Principal and athletic director

PHYSICAL DEMANDS

The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS

Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA

Knowledge of all academic competition programs

Effective communication skills

DESIRABLE QUALIFICATIONS

Kentucky Teacher Certification

Experience in a diverse workplace