



NEW: 08/28/2019  
Submitted: 08/27/2019

JOB TITLE:	SPONSOR HIGH SCHOOL DRAMA
DIVISION	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	COACHING SEASON
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	3192
BARGAINING UNIT:	CERA

#### SCOPE OF RESPONSIBILITIES

Serves as drama sponsor in high school and reports to the athletic director in various high school athletic programs.

#### PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Promotes all sports and activities in the school and community  
Plans and assists in all events, competitions, and programs  
Assists in organizing and supervising all practices and meetings  
Teaches fundamental skills regarding acting and play performance  
Teaches good sportsmanship and Character First  
Checks that all students meet all academic eligibility requirements  
Keeps informed of all rules and regulations established for participation by JCPS  
Responsible for all aspects of the school play and other productions  
Completes all trainings and other compliance requirements as assigned and by the designated deadline  
Performs all other duties as assigned by the Principal or athletic director

#### PHYSICAL DEMANDS

The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

#### MINIMUM QUALIFICATIONS

Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA  
Knowledge of basics of teaching drama  
Effective communication skills

#### DESIRABLE QUALIFICATIONS

Kentucky Teacher Certification  
Experience in a diverse workplace