



NEW: 08/28/2019 Submitted: 08/27/2019

JOB TITLE:	SPONSOR MIDDLE SCHOOL QUICK RECALL
DIVISION	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	COACHING SEASON
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	3202
BARGAINING UNIT:	CERA

SCOPE OF RESPONSIBILITIES

Serves as quick recall sponsor in middle school and reports to the academic competition coordinator and athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Promotes all sports and activities in the school and community
 Plans and assists in all events, competitions, and programs
 Assists in organizing and supervising all practices and meetings
 Teaches fundamental skills, team play, strategy, and rules and regulations
 Teaches good sportsmanship and Character First
 Checks that all students meet all academic eligibility requirements
 Keeps informed of all rules and regulations established for participation by JCPS and KAAC
 Completes all trainings and other compliance requirements as assigned and by the designated deadline
 Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS

The work is primarily sedentary. The work may require the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS

Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
 Knowledge of all academic competition programs
 Effective communication skills

DESIRABLE QUALIFICATIONS

Kentucky Teacher Certification
 Experience in a diverse workplace