



NEW: 07/01/2020  
Submitted: 06/09/2020

JOB TITLE:	SUPERVISOR SAFE CRISIS MANAGEMENT
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	IV, GRADE 8
WORK YEAR:	AS APPROVED BY BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4217
BARGAINING UNIT:	CERX

#### SCOPE OF RESPONSIBILITIES

Provides leadership and coordination of district-wide Safe Crisis Management and routinely affects more than one major unit or department; involves diversified but generally standardized choice of action defined by a wide range of established rules and procedures; decisions routinely and generally have short/ long term impact; decisions require judgement to modify conditions and resolve misunderstandings; refers unusual matters to supervisor.

#### PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Provides leadership to coordination of Safe Crisis Management

Develops, establishes, and oversees the implementation of Safe Crisis Management; prepares/delivers/assists with training opportunities as appropriate, including facilitation of on-going training of Safe Crisis Management

Serves as liaison with other units, departments or outside agencies as required

Makes recommendations regarding implementation of Safe Crisis Management and evaluates effectiveness as assigned; maintains communication and works closely with District staff, local school staff, and the community regarding information, developments, and implementation of Safe Crisis Management

Ensures accuracy and prepares and/or assists in preparation or reports, records and other documentation as required

Ensures school and district compliance with federal, and state laws, and District policy, administrative procedures, and negotiated agreements as applicable to assignment

Coordinates and supervises the area of behavior management, positive behavioral supports, de-escalation strategies, and physical assists to school personnel identified by school administration in Safe Crisis Management techniques

Provides direction to Safe Crisis Management instructors; makes site visits to ensure correct implementation of Safe Crisis Management

Supervises and evaluates Resource Teacher Safe Crisis Management, Resource Teacher De-escalation Strategies and other staff as assigned

Performs other duties as assigned by supervisor

Completes all trainings and other compliance requirements as assigned and by the designated deadline

#### PHYSICAL DEMANDS

At times the work is primarily sedentary, however it will require the ability to model and demonstrate Safe Crisis Management techniques and strategies. The work at times requires bending, squatting, climbing, reaching with the ability to lift, carry, push or pull light to heavy weights. The work requires the use of hands for grasping and fine manipulations. The work requires activities involving being around moving machinery, driving automotive equipment, exposure to marked changes in temperature and humidity and exposure to dust, fumes and gases.

#### MINIMUM QUALIFICATIONS

Master's Degree

Three (3) years of successful teaching experience

Kentucky Professional Certification in Administration and/or Supervision (Principal Certification)
Safe Crisis Management Certification
Effective communication skills
<b>DESIRABLE QUALIFICATIONS</b>
Proven leadership ability
Experience in a diverse workplace