



REVISED: 04/09/2025
Submitted: 04/08/2025

JOB TITLE:	SCHOOL PSYCHOLOGIST
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	IV, GRADE 10
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4135
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES
Functions as a psychoeducational consultant to all students through consultation counseling, assessment, staff development, evaluation and program development activities. Ensures compliance with the Individuals with Disabilities Education Act (IDEA), Kentucky Administrative Regulations (KARs) and District ECE policies/procedures. Provides technical assistance and support for the implementation of the KARs and the IDEA.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Accurately administers, scores and interprets individual assessments consistent with professional standards and state/district policy
Acts as a psycho-educational consultant to teachers and other school staff in the design and implementation of appropriate preventive and early intervention strategies for children
Works with various school teams to support multi-tiered systems of support for all students within assigned schools
Participates in Admissions and Release Committees both in interpreting assessment results and in planning appropriate programs for individual children including individual education programs and intervention plans
Provides group or individual counseling to students and families as a related service provider on IEPs or when appropriate
Observes student behavior in school-based settings to gain holistic understanding of their needs and challenges
Participates and leads crisis intervention at assigned schools and at the District level when needed
Prepares comprehensive reports summarizing assessment findings, intervention recommendations, and progress updates for relevant school personnel and parents
Manages assessment, intervention, and consultation case assignments in accordance with federal and state regulations and District policies and procedures
Provides guidance to assigned schools on regulations, policies, procedures, and practices related to IDEA, Part B, part C, KAR, and Section 504 of the Rehabilitation Act of 1973, ADA to maintain compliance
Conducts comprehensive psycho-educational evaluations that include but are not limited to the assessment of intellectual, developmental, academic, social/emotional and behavioral status in a manner consistent with professional standards and state/District policy
Leads parent education or training groups when necessary
Participates in collaborative and consultative activities with teachers, parents, Administrators, ARC chairs and other school-based personnel
Organizes and conducts staff development activities for school and District personnel
Participates in the implementation of research and evaluation projects to benefit the District
Prepares and/or assists in preparation of reports, records and other documentation as requested by supervisor
Assumes responsibility for the orientation of new school psychologists and school psychology interns or practicum students within the system
Performs other duties as assigned by supervisor

Regular, predictable performance is required for all performance responsibilities

This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

PHYSICAL DEMANDS

This work is conducted in a school-based and office setting. This position has inside environmental conditions with protection from weather conditions but not necessarily from temperature changes or atmospheric conditions while working on performance responsibilities.

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, bending, climbing, crawling, crouching, driving, kneeling, and reaching. The following physical activities are required occasionally (up to 50% of the workweek): lifting up to 20 lbs., pulling up to 20 lbs., pushing up to 20 lbs., standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

MINIMUM QUALIFICATIONS

EPSB Standard or Provisional Certificate for School Psychologist

Expertise in psycho-educational consultation and assessment

Willingness to review psychological literature and translate into practice

Effective communication skills

DESIRABLE QUALIFICATIONS

Training and experience in leading parent groups

Expertise in group/individual psychological counseling

Three (3) years of successful professional experience in appropriate areas

Knowledge of Individuals with Disabilities in Education Act and the Kentucky Administrative Regulations related to Exceptional Children

Experience in a diverse workplace

Footnote

This position may be categorically funded and re-employment is subject to periodic review based on availability of funds and continued need for the project.