



NEW: Submitted:
07/01/2020 04/21/2020

JOB TITLE:	RESOURCE TEACHER HOME/ HOSPITAL INSTRUCTION
DIVISION	ECE
SALARY SCHEDULE/GRADE:	JOB FAMILY III
WORK YEAR:	195
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4758
BARGAINING UNIT:	CERT

SCOPE OF RESPONSIBILITIES

Provides leadership and coordinates Home/Hospital instruction to ensure compliance with the Kentucky Department of Education regulations and District policies and procedures.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- Monitors all active Home/Hospital Instruction plans in the District to ensure compliance and meet District obligations
- Facilitates training with Home/Hospital Instruction updates and serves as support to schools when needed
- Updates the District Home/Hospital Instruction guide and provides updates to direct supervisor
- Monitors data to ensure compliance
- Completes all trainings and other compliance requirements as assigned by the designated deadline
- Assures compliance with federal, state, and District policy, administrative procedures and negotiated agreements as applicable to assignment
- Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is performed while standing or walking. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights.

MINIMUM QUALIFICATIONS

- Bachelor's Degree and a Kentucky Teacher Certification
- Five (5) years of successful experience in area of assignment
- Effective communication skills

DESIRABLE QUALIFICATIONS

- Demonstrated leadership ability
- Experience in a diverse workplace