



NEW:
07/01/2012

JOB TITLE:	ECE TECHNOLOGY LIAISON
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	III
WORK YEAR:	195 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4675
BARGAINING UNIT:	CERT

SCOPE OF RESPONSIBILITIES

Provides technical and direct assistance to school center staff to ensure consistency in the selection and use of adaptive/technological equipment in the implementation of ECE students' IEP's, including assessment of student need, evaluation and selection of appropriate equipment, and training of students and staff on proper use of equipment.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- Assists school staff in the identification and assessment of ECE students requiring use of adaptive/technological equipment in the implementation of IEP goals.
- Assists school staff in the selection of appropriate adaptive/technological equipment for use by ECE students.
- Provides training to teachers and students on the proper use of adaptive/ technological equipment within the classroom.
- Provides recommendations regarding the selection and purchase of adaptive/technological equipment and is responsible for distribution, maintenance, and repair of such equipment once purchased.
- Conducts in-service workshops for teachers, parents, and other staff members on topics related to adaptive/technological equipment.
- Participates in Admissions and Release Committee meetings and assists in the development of Individual Education Programs as needed.
- Remains current in knowledge of new trends and development of technological and adaptive equipment.
- Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is performed while standing or walking. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, climbing, reaching, with the ability to lift, carry, push or pull light weights. The work requires activities involving exposure to marked

MINIMUM QUALIFICATIONS

- Master's Degree with Kentucky Department of Education certification
- Teacher Certification endorsed in some area of special education or related field
- Three (3) years successful experience as a teacher
- Demonstrated expertise in the area of technology and use of adaptive equipment within ECE programs
- Effective communication skills

DESIRABLE QUALIFICATIONS

- Skill in in-service and demonstration teaching
- Prior consultative experience

Footnote

This position is categorically funded and re-employment is subject to periodic review based on availability of funds and continued need for the project.