



REVISED: 07/01/2019
Submitted: 06/11/2019

JOB TITLE:	LIAISON ECE TECHNOLOGY
DIVISION	EXCEPTIONAL CHILD EDUCATION
SALARY SCHEDULE/GRADE:	JOB FAMILY III
WORK YEAR:	195 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4675
BARGAINING UNIT:	CERT

SCOPE OF RESPONSIBILITIES

Provides technical and direct assistance to school center staff to ensure consistency in the selection and use of adaptive/technological equipment in the implementation of ECE students' IEPs, including assessments of student need, evaluations and selections of appropriate equipment, and training of students and staff on proper use of equipment.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Assists school staff in the identification and assessment of ECE students requiring use of adaptive/technological equipment in the implementation of IEP goals

Assists school staff in the selection of appropriate adaptive/technological equipment for use by ECE students

Provides training to teachers and students on the proper use of adaptive/ technological equipment within the classroom

Provides recommendations regarding the selection and purchase of adaptive/technological equipment and is responsible for distribution, maintenance, and repair of such equipment once purchased

Conducts in-service workshops for teachers, parents, and other staff members on topics related to adaptive/technological equipment

Participates in Admissions and Release Committee meetings and assists in the development of Individual Education Programs as needed

Remains current in knowledge of new trends and development of technological and adaptive equipment

Completes all trainings and other compliance requirements as assigned by the designated deadline

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is performed while standing or walking. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, climbing, reaching, with the ability to lift, carry, push or pull light weights. The work requires activities involving exposure to marked

MINIMUM QUALIFICATIONS

Master's Degree with Kentucky Department of Education certification

Teacher Certification endorsed in some area of special education or related field

Three (3) years of successful experience as a teacher

Demonstrated expertise in the area of technology and use of adaptive equipment within ECE programs

Effective communication skills

DESIRABLE QUALIFICATIONS

Skill in in-service and demonstration teaching

Prior consultative experience

Experience in a diverse workplace

Footnote

This position is categorically funded and re-employment is subject to periodic review based on availability of funds and continued need for the project.
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