



REVISED: Submitted:
07/01/2023 05/23/2023

JOB TITLE:	ASSOCIATE REENGAGEMENT AND TRANSITION
DIVISION	ADMINISTRATION
SALARY SCHEDULE/GRADE:	II, GRADE 8
WORK YEAR:	220 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	8793
BARGAINING UNIT:	CLAS

SCOPE OF RESPONSIBILITIES

Provides technical assistance to school staff, students, and families during transitions. Facilitates re-engagement for students in alternative school, court-involved, and/or gun-involved. Provides advocacy to students and promotes the mental health wellness of students by assuming responsibility for providing evidence-based interventions at the individual and group level, engaging families, coordinating with community partners, and providing training, collaboration and consultation for school personnel. They coordinate services and collaborate with district partners to identify and case manage students who are gun involved, experiencing trauma due to violence, and/or victims of youth threatening violence.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Works closely with District personnel to coordinate safe placements and successful transitions, when needed

Collaborates with school-based administrators to prioritize training needs based on needs assessment and data

Obtains District-level Trauma Informed Care trainings and acts as the lead support for TIC in assigned school(s)

Participates on community and District committees for trauma, behavioral, or mental health support as an active collaborator in the development of transition plans and successful re-entry

Coordinates with the Manager Social Emotional Learning, and team, to support the implementation of the JCPS District Trauma Plan

Analyzes data on student transition and recidivism to evaluate program effectiveness and inform system changes

Increases knowledge in culturally responsive and trauma informed practices and utilizes these practices when working with stakeholders

Performs other duties as assigned by supervisor

Completes required training to maintain professional licensure

Adheres to all District and professional ethical guidelines and standards

Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS

The work is performed while standing or walking. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights.

MINIMUM QUALIFICATIONS

KY (EPSB) credential in Social Work, School Counseling, or School Psychology or Fully KY Licensed Professional Counselor or Licensed Clinical Social Worker, Counselor/Therapist recognized by the KY Board of Licensure or Social Work, or KY Licensed Clinical Psychologist that does not require clinical supervision to perform responsibilities listed above, or a Bachelor's/Master's Degree in Social Work, Psychology, Counseling or related field.

Successful leadership experience

Effective communication skills

DESIRABLE QUALIFICATIONS

Three (3) years successful experience providing mental health and/or behavioral support with school-aged children

Experience in crisis intervention and counseling
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Experience working with children exposed to trauma
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