



NEW:
12/10/2012

JOB TITLE:	EDUCATIONAL RECOVERY LEADER
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	IV, GRADE 8
WORK YEAR:	220 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4276
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

The Educational Recovery Leader (ERL) will be responsible for mentoring and guidance to the principal in a persistently low-achieving school as identified through the criteria set forth in No Child Left Behind, House Bill 176 and the Kentucky Department of Education regulations with any and all functions relating to instructional leadership and school improvement.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
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Curriculum (ensures curriculum is aligned with state and local standards and implemented, monitored and evaluated through a systematic process)

Assessment (assists leadership in providing meaningful feedback to staff to ensure rigorous and authentic assessments inform and improve instruction to meet the needs of all students)

Instruction (assist leadership with planning and monitoring to ensure effective and varied, research-based instructional strategies are used in all classrooms)

Culture (define resources and outline activities that will make the school function as an effective learning community to support and promote a safe and orderly environment that is conducive to learning)

Support Services and Resources (assist staff in working with families and community groups to remove barriers to learning)

Professional Development (seek and provide professional development opportunities for the principal and staff)

School Leadership (focus instructional decisions of the school council and school leadership teams around support for teaching and learning and developing leadership skills)

Organization (organizing the school around all available resources to ensure maximum effectiveness)

Planning (development, implementation, monitoring, communication, and evaluation of the comprehensive school improvement plan)

Compliance Issues (following guidelines outlined in the School Improvement Grant)

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is performed while standing or walking. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push, or pull light weights.

MINIMUM QUALIFICATIONS

Master's Degree

Five (5) years successful experience directly related to assignment

Certification in area of assignment

Successful leadership experience

Endorsement in Education Program Consultant or Statement of Eligibility for Principal certification or Certification as Principal or Certification in Instructional Leadership Supervisor of Instruction

Effective communication skills

DESIRABLE QUALIFICATIONS

Advanced preparation in area of assignment