



REVISED: 07/01/2024
Submitted: 03/26/2024

JOB TITLE:	NURSE REGISTERED I
DIVISION	SCHOOLS
SALARY SCHEDULE/GRADE:	II, GRADE 6
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	8116
BARGAINING UNIT:	CLAS

SCOPE OF RESPONSIBILITIES

Functions in an Registered Nurse (RN) role as defined by the Kentucky Board of Nursing Scope of Practice. Collaborates with the supervising RN or Health Services Nurse Practitioner (APRN). Provide health services as outlined by the Kentucky Board of Nursing Scope of Practice for RNs and Advisory Opinion Statement on Roles of School Nurses in School Nursing Practice. Works with students, staff and families to support health and wellness in assigned work location(s).

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Exercises proficiency in medical knowledge and skills in pediatric, adolescent and adult health

Promotes wellness for students and staff. Follows district protocols for the prevention and control of communicable diseases

Functions in a RN role as defined by the Kentucky Board of Nursing Scope of Practice and Advisory Opinion Statement on Roles of School Nurses in School Nursing Practice

Attends student meetings including 504 and IEP meetings for which training will be provided

Provides nursing services including coordination of student care as outlined in the JCPS School Health Services Manual

Documents all student and staff visits in the designated electronic platform following nursing documentation standards

Participates on school committees and activities to support student and staff attendance

Conducts health screenings; height, weight, vision, hearing and other health related assessments as needed and applicable to state regulations and school programs being implemented

Provides follow up for student referrals for abnormal hearing, vision or dental screenings

Assesses students and develops a health care plan appropriate to the student's needs, and documents in the student's medical records

Facilitates onsite vaccination clinics for students and staff

Assesses students' health care needs and counsels with parent/guardian as needed to ensure resources available for care

Provides direction and delegation for assigned LPNs and/or nursing assistants

Provides instruction in other health related programs

Completes all trainings and other compliance requirements as assigned by the designated deadline

Performs other duties as assigned by supervisor

Regular, predictable performance is required for all performance responsibilities

This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

PHYSICAL DEMANDS

This work is conducted in an office setting and school setting. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, crawling, and driving. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, kneeling, lifting up to 50 lbs., pulling up to 50 lbs., pushing up to 50 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

MINIMUM QUALIFICATIONS

Current Kentucky Registered Nurse (RN) license or license recognized by the KY Board of Nursing through the Interstate Compact

Associate Degree in Nursing

Effective communication skills

DESIRABLE QUALIFICATIONS

Ability to work with students, families and staff who do not speak English as their primary language

Experience in Public Health

Experience in school, community and/or pediatric nursing

Experience in a diverse workplace