



REVISED:
12/11/2018

JOB TITLE:	EDUCATION TECHNOLOGY TEACHER
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	III
WORK YEAR:	195 DAYS + EXTENDED DAYS AS NECESSARY
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4460
BARGAINING UNIT:	CERT

SCOPE OF RESPONSIBILITIES

Assists in the installation of computers in the schools. Coordinates the activities of implementing computers in the educational process. These activities include coordinating local school committees, assisting in hardware and software acquisitions and training of instructional staff.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
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- Assists in the planning of a sequence of computer in-service courses consistent with the district's developing computer education program
- Works in pilot computer education programs to assist staff in learning to use computers in schools
- Collaborates with staff development personnel to schedule and implement a sequence of computer inservice courses
- Duties may include performance of health services, for which training will be provided
- Works with JCTA staff to assure that teachers' concerns regarding computer in-service are properly incorporated in planning
- Performs other duties as assigned by the supervisor
- Works in pilot computer education programs to determine effective strategies for computer in-service

PHYSICAL DEMANDS

The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls, and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights. The work requires activities involving being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes, and gases.

MINIMUM QUALIFICATIONS

- Master's Degree or higher
- Kentucky teacher certification
- Five (5) years successful teaching experience
- Effective communication skills

DESIRABLE QUALIFICATIONS

- Experience in planning, organizing and conducting in-service
- Three (3) years successful experience in the use of computers, programming and classroom computer use