



NEW:
07/01/2012

JOB TITLE:	HEALTH SCREENING NURSE
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	IA, GRADE 7
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8121
BARGAINING UNIT:	CLAA

SCOPE OF RESPONSIBILITIES
Assumes responsibility for performing screening tests for vision and for hearing at each assigned school in order to identify students who may need further medical follow up and to meet the state regulation regarding vision and hearing screenings

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Participates in all training necessary to perform job functions
Maintains a knowledge of school routine procedures, related community services, and school health procedures
Visits schools as needed to conduct health screening services
Provides training for health screening services
Complies with all rules and regulations governing personal hygiene and safety within the screening process
Maintains essential good will, good health habits, and cooperation with inside and outside contacts
Ensures testing equipment is in proper working condition
Records test results on each student's health card and assists with follow-up as needed
Maintains appropriate records and forwards data to Health Services for the follow-up process and the state report
Duties may include performance of health services, for which training will be provided
Performs other duties as assigned by supervisor

PHYSICAL DEMANDS
The work is primarily sedentary. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights. The work requires activities involving being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes, and gases.

MINIMUM QUALIFICATIONS
Current Kentucky license as Licensed Practical Nurse (LPN) or Registered Nurse
Effective communication skills

DESIRABLE QUALIFICATIONS
Familiar with school routine
Ability to work with diverse groups
Ability to work with administrators/teachers
Experience using Audiometers, Titmus Vision Machine, tympanometer