



REVISED: Submitted:
07/01/2019 06/11/2019

JOB TITLE:	INSTRUCTOR VOICE, DICTION AND DIALECT
DIVISION	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	JOB FAMILY III
WORK YEAR:	187 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4593
BARGAINING UNIT:	CERT

SCOPE OF RESPONSIBILITIES

Plans, organizes and delivers a program on instruction based on approved curriculum for vocal technique, diction, and dialects. Will work with acting, music and other performing groups in areas of vocal analysis, training, correction, projection, pronunciation, corrective training and all aspects of voice for the performing artist. Will maintain reports, supervise students, direct plays, scenes or revues. Secures and maintains school property while working cooperatively with other artist/teachers involved in the YPAS Program.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Performs all duties and responsibilities of a teacher in accordance with Jefferson County Board of Education policies

Employs and teaches the Skinner technique, the International Phonetic Alphabet, Lessac technique, Shakespearean text, Musical comedy including English Music Hall plus a wide variety of dialects

Knows and teaches all major areas of acting technique and styles, e.g. Stanislavsky, modern realism, Shakespeare, Greek, Spolin, Hagen, Restoration, and audition technique

Assists certified teaching staff in directing and vocal coaching for each production

Assists Theater and Music Departments in regular classroom instruction and in identification and corrective prescription for students with vocal problems

Supervises and participates in frequent night activities related to school program

Relates well and communicates effectively with high school age students in a setting conducive to the development of talent

Performs health services, if needed, for which training will be provided

Completes all trainings and other compliance requirements as assigned and by the designated deadline

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is performed while standing or walking. The work requires the use of hands for simple grasping. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights.

MINIMUM QUALIFICATIONS

Bachelor's Degree in Theater with emphasis (at least 24 college hours) of training in voice and diction and Kentucky teacher certification

Professional background in theater certified as Equity, SAG or AFTRA

Working knowledge of all aspects of theater production, including state of the art equipment and all major areas of acting technique and styles

Successful experience using the Skinner technique, the International Phonetic Alphabet and the Lessac technique

Effective communication skills

DESIRABLE QUALIFICATIONS
Master's Degree or equivalent professional experience preferred
Recent professional experience in modern theater setting
Excellent writing skills
Experience in a diverse workplace