



REVISED:
09/28/2015

JOB TITLE:	RESOURCE TEACHER EARLY CHILDHOOD SPECIAL SERVICES
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	JOB FAMILY III
WORK YEAR:	187 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4760
BARGAINING UNIT:	CERT

SCOPE OF RESPONSIBILITIES

Assists direct staff in the implementation of consistent and appropriate ECE instructional programs; provides direct services and consultation to local schools and community agencies on intervention strategies, best practices in instruction, materials selection, curriculum, and staff development; participates in pre-referral, referral, assessment, placement, and follow-up activities; assists the Program Specialist in collecting and compiling data as needed for appropriate evaluation and placement of children, as well as for district, state and federal reports; coordinates and participates in parent involvement, staff development and community agency development activities.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Assists school and community agency staff in the implementation of consistent and appropriate ECE instructional programs and the use of curriculum

Assists in the development and implementation of instructional alternatives/intervention techniques for students identified as having difficulty

Locates and secures instructional materials for teachers, as needed

Conducts inservice for school personnel, district staff, and community groups

Assists the Admissions and Release Committees in interpreting educational assessment results, developing the individual education program, and determining appropriate placement, as needed

Administers educational assessments for preschool students within the district as needed

Coordinates and/or participates in parent involvements, staff development, and community agency development activities of the Early Childhood Program

Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is performed while standing or walking. The work requires the use of hands for simple grasping, and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, crawling, reaching, with the ability to lift, carry, push or pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS

Master's degree or non-degree fifth year program

Kentucky certification in interdisciplinary early childhood education or certification endorsed in some area of special education or related field

Three (3) years successful experience as a teacher

Demonstrated ability to work cooperatively in a team situation

Demonstrated experience in at least one area of ECE

Effective communication skills

DESIRABLE QUALIFICATIONS
Ability to communicate with others
Skill in inservice and demonstrating teaching
Experience and education in early childhood special education
Willingness to keep abreast of the current developments in the field of Exceptional Child Education
Experience and skill in providing consultation to teachers on special education practices
Kentucky Department of Education Kindergarten certification

Footnote
This position is categorically funded and re-employment is subject to periodic review based on availability of funds and continued need for the project.